



CASH Conference Hosting Proposal

All institutional members of CASH are welcome to submit proposals to host a CASH conference. Currently the Board is seeking proposals to host a conference in the Spring/Summer of 2024. The CASH Board of Directors will work with the conference host on planning, budgeting, and providing some financial assistance, which will be worked out with the host directly.

Proposals should include the following information:

- Applicant's institution name, address, contact person, phone and email
- Available and suggested conference dates
- How attendees can get to the host city (rail, air, car, etc.)
- How attendees can access hotel accommodations and meeting sites (local taxi, bus, shuttle, car, etc.)
- Suggested accommodations with a local hotel including description of the property and rooms, projected room rate, amenities, hospitality suite accommodations etc.
- Meeting facilities including registration area and rooms for educational sessions including amenities available (room capacity, internet access, tools for presentations ex. Laptop, projector, speakers etc.)
- Social and tour opportunities including area attractions and sites suitable for a conference tour (ex. other halls of fame, museums, attractions etc.)
- What makes your location attractive for people to visit
- History of conference hosting by applicant

Proposals for the 2024 CASH Conference should be submitted by **Friday, April 15, 2023**, to cansportheritage@gmail.com.